



Dear Potential Alumni Advisor,

Thank you for your interest in further enhancing your connection to your UCSD experience as an Alumni Advisor for Alternative Breaks @ UCSD. This experience will provide you with an opportunity to engage in transformative leadership through social change. You will advise students who are exploring shared leadership strategies, conflict mediation techniques, creative fundraising, community building, an increased awareness of global issues, exposure to cultures other than your own, direct service, and more.

As an Alumni Advisor, you must:

- Be a graduating UCSD senior and AB alum, a UCSD Alum or a UCSD graduate student
- Implement the Alumni Advisor position responsibilities outlined in the application packet
- Be prepared to fund your trip in full, which includes participating in the Alternative Breaks @ UCSD Fundraising Plan
  - The cost of the trips vary:
    - National spring break trips range from \$300-\$700
    - International spring break trips range from \$2000-\$3000
    - International summer trips range from \$3000-\$5000
- Complete this application packet and submit it by September 8<sup>th</sup> @ 5 PM to CSI

All potential Alumni Advisors will also participate in an informal interview. We will work you're your schedule to find a convenient thirty minutes to discuss the position with you. The selection is made based on your application and interview.

We look forward to seeing your application and further talking with you! Please contact us if you have any questions.

Thank you,

Alifah Kasdi  
Co Coordinator  
Retreats & Community  
Building

Jack Korpob  
Co Coordinator  
Site Leader Development

Ashley Nall  
Co Coordinator  
Fundraising

Jayne Smith  
Advisor



Alternative Breaks @ UCSD  
Alumni Advisor  
Application Packet 2008-2009

\*\*\*\*\*

**Alumni Advisor Selection Timeline**

Friday, June 20, 2008	App Available @ alternativebreaks.ucsd.edu
Monday, September 8, 2008	App Due by 5 PM & schedule your interview
Tuesday, September 15- Thursday, September 18	30 minute interviews scheduled
Monday, September 22, 2008	Selection status notification via email
Friday, June 20, 2008	App Available @ alternativebreaks.ucsd.edu

**COMPLETED APPLICATION PACKETS ARE DUE  
MONDAY, SEPTEMBER 8, 2008 @ 5 PM**

- Alternative Breaks @ UCSD Community Advisor Application
- Signed Time Commitment & Fundraising Plan documents
- Letter Writing Campaign Addresses

**SUBMIT YOUR COMPLETED APPLICATION TO:**

Jayne Smith  
Alternative Breaks @ UCSD, CSI  
MC 0078

Have questions? Contact [jayne@ucsd.edu](mailto:jayne@ucsd.edu). We look forward to experiencing AB with you!

By accepting one of the positions in Alternative Breaks, you are agreeing to abide by the policies and procedures of the program, including but not limited to the attached waivers.

# **Alternative Breaks @ UCSD**

## **Alumni Advisor Minimum Expectations**

### **Responsibilities**

- Participate in AB @ UCSD Collaborative Fundraising efforts, which includes marketing and selling tickets to the Benefit Events
- Attend at least one trip meeting each month
- Attend the quarterly retreat sessions for Alumni Advisors
- Read and respond, if needed, to the Monthly Electronic Newsletter

### **Minimum Time Commitment= estimated 10 hours/quarter**

- Attend @ least one trip meeting/month, totaling 6 hours/quarter
- Attend each Quarterly Retreat Alumni Advisor session, estimated 3 hours/quarter
  - Fall Quarter: November 15-16, 2008
  - Winter Quarter: January 10-11, 2009
  - Spring Quarter: May 16-17, 2009
- Assist in marketing and selling tickets to the Benefit Events, estimated 1 hour/quarter
  - OPTIONAL: attend the Winter Benefit Dinner, estimated 3 hours
- OPTIONAL: Attend a portion of the Site Leader Retreat on Saturday, September 13 and Sunday, September 14, 2008

## Alternative Breaks @ UCSD Alumni Advisor Application 2008-2009

<b>NAME:</b>	<b>EMAIL:</b>
<b>TITLE:</b>	<b>PHONE:</b>
<b>GRADUATION YEAR:</b>	<b>ADDRESS</b>
<b>PAST AB DESTINATION(S):</b>	<b>FOREIGN LANGUAGES (if any):</b>

Please rank the trip options in order from 1-8 (1=most want to go, 8=least)

- Costa Rica (spring break, 1 week)
- Peru (spring break, 1 week)
- Brazil (spring break, 1 week)
- National trip (spring break, 1 week)
- National trip (spring break, 1 week)
  
- South Africa (summer, dates TBD, 2 weeks)
- Tanzania (summer, dates TBD, 2 weeks)
- National trip (summer, dates TBD, 2 weeks)

With \_\_\_\_\_ as my ideal Co-Site Leader (s) (optional)

With \_\_\_\_\_ as my ideal Community Advisor (optional)

**Are you a U.S. Citizen or permanent resident?** Yes \_\_\_ No

**If No, what is your immigration status** \_\_\_\_\_ (This information is for planning and logistical purposes and will not be used as a criterion for the program provided that it is legal for you to travel).

**Please note:** By accepting one of the positions in Alternative Breaks, you are agreeing to abide by the policies and procedures of the program, including but not limited to the attached waivers.

### Short Answer Questions

Please briefly answer (150 words or less) the following questions by typing responses into this document or attaching a separate document. If you attach a separate document, please be sure to put your name in the header.

1. Why do you want to be a Alumni Advisor for Alternative Breaks @ UCSD?

2. Please list any training topics you would present to the student participants of AB.
3. Please list the names and complete addresses/email addresses of at least ten people who will be part of the AB Letter Writing Campaign. For example:

<b>Name</b>	<b>Address</b>	<b>Email</b>
Jayne Smith	9500 Gilman Drive MC 0078 La Jolla, CA 92093-0078	Jayne@ucsd.edu

## **Alternative Breaks @ UCSD Fundraising Plan- Informational Purpose Only**

### **Alternative Breaks @ UCSD Collaborative Fundraising Events**

All AB members will assist in planning and supporting the collaborative fundraisers, which are the Benefit Events. This includes, but is not limited to, marketing, selling tickets, collecting prizes/raffles/auction items and attending.

The funds raised through the Benefit Events will be divided evenly between each of the trips. For example, if the total amount raised at the dinner is \$10,000, each trip will get \$1,000 and each participant will get \$100.

### **Alternative Breaks @ UCSD Trip Fundraising Events**

Each trip must coordinate trip fundraisers. Each member of the trips must participate equally in the Trip Fundraising Events.

The funds raised through the Trip Fundraising Events will be divided evenly between each member of the trip. For example, AB Peru's Qualcomm concession raised \$500, so each member will receive \$50.

### **Alternative Breaks @ UCSD Letter Writing Campaign**

Each AB participant will send at least ten letters to people they know to raise funds for their individual trip costs. Mid-Fall Quarter, the entire group will use a Wednesday meeting to stuff and label letters. Each applicant must list names and complete addresses of at least ten people for their application to be considered.

**Alternative Breaks @ UCSD**  
**Site Leader Position Responsibilities**  
**Informational Purpose Only**

- Facilitate weekly meetings with trip participants including building community, providing training sessions and pre-trip education, coordinating trip fundraising activities and logistics related to travel, and reflection activities
- Attend and participate in weekly Site Leader collaborative meetings on Wednesdays from 8-10 PM
- Coordinate recruitment and selection of AB participants in collaboration with Advisor & Co-Coordinator
- Promote shared leadership by assigning trip participants pre-trip education topics, reflection facilitation, fundraising events and reorientation projects
- Attend quarterly 1:1 meetings w Co-Coordinator
- Develop and implement trip fundraising plan
- Attend bi-weekly meeting with trip Community Advisor
- Meet individually at least once each quarter with trip participants outside of the Wednesday night meetings
- Assist with recruitment and selection of Co-Coordinators & Site Leaders for the following year in spring quarter
- Assist in other duties as assigned by Co-Coordinators and/or AB Advisor