

Naming Your Student Organization

There are two important considerations when selecting a name for your organization:

- **Using the name of the University in your student organization name**

IMPORTANT: The student organization Principal Member Agreement states the following:

“II. UNIVERSITY NAME. A registered campus/student organization shall not use the name of the University of California or abbreviations thereof as part of its name except in accordance with the campus regulations. The geographical designation “at UCSD” may be used by any campus/student organization as part of its name without obtaining special approval. (*Example: “Balloon Club at UCSD” is permissible; “UCSD Balloon Club” is not*) The name, insignia, seal, or address of the University may not be used in any manner, political or otherwise, which implies that the University supports or agrees with any of the activities, position, purposes, ideals, or goals of any individuals, groups, or organizations acting within these regulations.”

- **Duplicate organization names**

Registration Policy for Duplicate Organization Names

In the event that two or more groups submit registration documents under the same organization name, both groups will be contacted by the Center for Student Involvement Director or designee to determine if they would like to combine membership, or if one would like to voluntarily submit the documents under a distinct organization name. In the event that this effort does not resolve the matter, the following criteria will be used to determine which organization will be registered under the name in question.

1. The proposed principal member lists will be compared to the principal member lists from prior years. In the event that there are returning principal members in the current group, the corresponding registration form submitted for approval will be processed.
2. Prior principal members will be contacted to verify whether names from either proposed principal member list were active in the organization in past years. In the event that one or more principal members were active in the organization in past years, the corresponding registration form will be processed.
3. The organization’s prior constitutions on file in the Center for Student Involvement office will be consulted to determine whether there is alignment with one of the submitted constitutions. In the event that there is alignment, the corresponding registration form will be processed.
4. If neither list contains previously active members or constitutions in line with those on file, then the first organization to complete the registration process will be confirmed.
5. In the event that proposed registration forms each contain principal members from prior years, alternative selection methods will be discussed, including soliciting a vote from the general membership and/or mediation services.

The non-registered group may choose to register using a distinct organization name when all other criteria for student organization registration are met.